

Village of Siren
Public Work Employee

The Village of Siren has an opening for a Public Work Employee. High school graduate or equivalent is required. This position will be responsible for day-to-day operations of sewer plant, lift stations, parks, village buildings and streets including snow removal and mowing. Experience in water and sewer preferred but not required. Must hold or be able to obtain a valid Wisconsin CDL upon hire. Employee will be on "on-call" every third weekend. This is an hourly fulltime position with commensurate benefits. For complete job description and application form please contact Ann Peterson, Village Clerk at alpeterson@sirentel.net or (715) 349-2273. Application deadline is July 30th at 4:00 p.m.

PHYSICAL DEMANDS

- Regularly required to stand, walk, use hands to finger, handle, feel or operate objects, tools, or controls.
- Work above shoulder level and in awkward positions.
- Lift, push, pull, hoist, and carry heavy objects weighing up to 50 pounds and occasionally lift and/or move objects weighing up to 100 pounds.
- Reach with hands and arms.
- Must be able to carry out a variety of activities that require a high degree of accuracy and attention to detail.
- Must be able to sit, walk, stand for long periods and climb ladders, perform work at heights and work in tight and confined spaces.
- Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- Hand-eye coordination is necessary to operate a motor vehicle, machinery and other various equipment included but not limited to loader, grader, street sweeper, back-hoe, sewer-jetter and vac-trailer.
- Frequently handle stressful situations. Should possess physical ability to sustain long workdays and be able to function effectively in the outdoors in cold, hot, or inclement weather.
- Irregular activity schedules are common.
- Is exposed to potential for physical attack intermittently.
- Involves minimal potential and/or direct exposure to blood or body fluids.

REQUIREMENTS OF WORK

- Anticipates problems; sees how a problem and its solution will affect other areas of operation; gathers information before making decisions; weighs alternatives against objectives and arrives at reasonable decisions; adapts well to changing priorities, deadlines and directions; works to eliminate all processes which do not add value; is willing to take action, even under pressure, criticism or tight deadlines; takes informed risks; recognizes and accurately evaluates the signs of a problem; analyzes current procedures for possible improvements; notifies supervisor of problems in a timely manner.
- Assume responsibility for successfully accomplishing work objectives and delivering results, setting high standards of performance for self and others
- Organizes and plans for task accomplishment in a way that maximizes efficient performance; establishes and adjusts priorities to ensure timely completion of assigned work
- Is open to change and new information; adapts behavior or work methods in response to new information, changing conditions, or unexpected obstacles; effectively deals with ambiguity
- Work in a pleasant, understanding, and productive manner with Village officials and employees along with the public, newspaper representatives, consultants, vendors, etc.
- Respond to emergency calls. Perform "on-call" and "after hour" duty assignments when scheduled or as required.

- Perform tasks while being subject to frequent interruptions, with ability to carry out sometimes complex oral and written instructions.
- Must maintain possession of a valid CDL license and reliable transportation or access to reliable transportation for Village and rural travel.
- Be responsible for day-to-day operations of the Village including sewer plant, lift stations, parks, village buildings and streets including snow removal and mowing. Other duties as outlined by the Public Works Director including maintenance and janitorial duties of Village grounds and buildings.
- Background Check and pre-employment physical including drug screen will be done prior to employee beginning work